## St Olave's PA Meeting

## Minutes of Meeting held on 18 November 2015

## Attendees:

Debbie Hills
Charlotte Rutter
Amit Singh
Tifany Barradel
Rinku Chibber
Mike Evans
Jennifer Franks
Ana Hughes
Lin Limbrey
Dinta Madlani
Gauri Mehra
Esmat Pourjam
Rachael Peek
Seema Singh
Wendy Smith
Ravi Savur
Apologies:
Lakshmi Bandi
Narinder Gill
Marianne March-Nealon
Joshina Mehta
Irina Richardson
Shelly Tse
Nick White
Kim Whitelaw

Chair
Vice Chair
Treasurer

Secretary

Minutes of Previous Meeting of the Committee on 18 November 2015 were approved.

| Items Discussed | Actions |
| :--- | :--- |
| Advice of Other Items of Business |  |
| A few items had been missed from the list of Updates on the |  |
| Agenda: Refreshments and Class Reps meeting |  |
| Follow Up Items from Previous Minutes |  |
| 1. A new date for C.R.Y. screening has been confirmed |  |
| for Sat November 12, 2016 and Paul Daniels has |  |
| been told he can speak for a few minutes at the |  |
|  | Parent Induction evenings for each of Y10 and Y12. |


| Items Discussed | Actions |
| :--- | :--- |
| Updates |  |

2. Lost Property

From the three sales held in the last term, total profit has been $£ 1,072.06$.

| October | Gross | $£ 702.25$ |
| :--- | :--- | :--- |
|  | DSU | $£ 129.00$ |
|  | Profit | $£ 573.25$ |


| November | Gross | $£ 425.61$ |
| :--- | :--- | :--- |
|  | DSU | $£ 63.00$ |
|  | Profit | $£ 362.61$ |

December Net £136.20
We still have five large blazers in stock; also so many trousers that we are considering returning some to DSU. The next sale may be on February 10.
3. Class Reps

There were over 20 people attending the meeting on Jan 20th. Forms in Year 10 have been rearranged so need new Form Reps and some Year 12 forms have Form Reps whose child is not in the class they represent - this is because there were three volunteers from one class.
4. Refreshments

- Jennifer plans to retire from helping out with Refreshments at the end of this year and plans to ask Nick for help with an 'Ad' for replacement assistants. It is likely to seek help with buying, or a few specific events rather than coordinating all activities.
- Jennifer will also speak with Kay and check the list of Year 7 volunteers who ticked the box indicating they were willing to help with refreshments.
- Jennifer will also reconfirm with Sunita that the latter will take on full responsibility for Rugby teas and coffees.
- While we have not yet had reason to put up a sign at rugby fixtures saying "No coffee or refreshments as no volunteers" we are not opposed to doing this, if only to prompt additional helpers to come forward.

| Items Discussed | Actions |
| :---: | :---: |
| School Wish List |  |
| Previously approved but not yet drawn down |  |
|  |  |
| - Replacement Hymn Books £6,500.00 |  |
| PE |  |
| - Long/Triple jump track £2,000.00 |  |
| - Additional Container (half size) £1,500.00 |  |
| £10,000.00 |  |
| Approved at this meeting: <br> Classics |  |
|  |  |
| - Subscription to Massolit <br> (online talks a resources) $£ 295.00$ |  |
| £295.00 |  |
| Physics |  |
| - Bell Jar (for sound experiment) £80.00 |  |
| - Electron diffraction tube £625.00 |  |
| - Demonstration Dynamo £105.00 |  |
| - Current sensor (with data logging) £60.00 |  |
| - PD sensor (with data logging) £60.00 |  |
| £930.00 |  |
| English |  |
| - Prizes for a school wide creative writing competition$£ 120.00$ |  |
|  |  |
| - 2 visits poets to work with KS3 classes \& Sixth Form |  |
| - Theatre in Education, AW2, Year 8 |  |
| $£ 400.00$ |  |
| £ 820.00 |  |
| MFL |  |
| - Classroom Talk Toolkits (Year 9, French \& German) $£ 400.00$ |  |
| $£ 400.00$ |  |
| Drama |  |
| - Microphones for Showstoppers $£ 150.00$ |  |
|  |  |
| $£ 750.00$ |  |
| Geography |  |
| - Weather station £160.00 |  |
| - 1 Large canvas print of fieldtrips for the classrooms |  |
|  |  |
| £235.00 |  |


| Items Discussed | Actions |
| :---: | :---: |
| School Wish List (cont'd) |  |
| Art <br> - 1 Replacement plan chest $£ 435.00$ <br> - 1 A1 digital prints of student work $£ 60.00$ <br> - Wire for the Ai Wei Wei Year 8 project $\frac{£ 40.00}{£ 535.00}$ |  |
| Biology and Chemistry  <br> - 1 Colorimeter $£ 400.00$ <br> - 5 litre Water Bath $£ 370.00$ <br> - 12 litre Water Bath $£ 430.00$ <br> - 10 Junior microscopes $\frac{£ 570.00}{£ 1,770.00}$ |  |
| DT <br> - 4 Kindle Fire @ $£ 60$ (Y7 to Y13) $\frac{£ 240.00}{£ 240.00}$ |  |
| Music <br> - 1 moveable White Board $£ 500.00$ <br> - A portable PA system $£ 700.00$ <br> - Computer and software for the recording studio $\frac{£ 1,000.00}{£ 2,200.00}$ |  |
| Colours <br> - Senior colours ties $(200 @ £ 5$ each $) \frac{£ 1,000.00}{£ 1,000.00}$ |  |
| Grand Total £ 9,175.00 |  |
| Pending Consideration All subjects - Wordwall software (3 year whole school licence) |  |
| - 4 Replacement plan chests $£ 1,740.00$ <br> - 9 A1 digital prints of student work $£ 540.00$ <br> - 1 moveable White Board $£ 500.00$ <br> - 3 Large canvas prints of fieldtrips for the classrooms $\frac{£ 225.00}{7,205.00}$ |  |
| Given that the PA did not currently have sufficient funds to meet all on the School's wish list, it was agreed that we would seek parental contributions for some or all of the shortfall. Also, money raised at the Spring Ball would go towards the Wordwall software. |  |


| Items Discussed | Actions |
| :---: | :---: |
| Upcoming Events <br> 1. Spring Ball <br> - While 130 tickets have been sold, Years 9 and 10 are particularly under-represented. <br> - An alcohol license has been obtained. <br> - Raffle Prizes are needed: Dinta has promised Domino's vouchers. <br> - Helpers are needed on Friday afternoon Mar 18: Dinta and Jennifer will assist. <br> 2. Quiz Night <br> We agreed not to do one in the Summer term as we will be busy with Mock Tests. <br> 3. Mock Tests <br> We have had a reasonable initial response. While the Head will publicise Mock Tests in the Newsletter, parents will be asked to display A3 size posters (available from Reception) at Primary schools. <br> 4. Summer Family Fun Day <br> - Jennifer will book Bouncy castles <br> - Dinta, Ana and Tiffany will work on the brochure (with Nick's assistance) <br> - An idea would be allocate one stall to each Form, asking the Form Rep to coordinate (or perhaps three stalls to each year). Another possibility would be to ask Forms to arrange Raffle Prizes, e.g. Hampers constructed by them. <br> 5. Sponsored walk <br> 6. Ensuring Excellence <br> Initial focus will be on calling parents who have committed funds but we are not received them. | All to try and source prizes for the Spring Ball Raffle <br> Anyone else who can help to let Lin know. <br> Anyone who has contacts at a Primary school should please pick up a poster from Reception and have it displayed for parents there. <br> We agreed that Mike would consult with the SMT and revert. |
| Next Meetings | Mock Tests sub-committee meeting Monday 8 February, 7.45 pm , subsequently moved to Thursday 11 February, as the school prefers we have meetings only on Wed/Thu <br> Summer Family Fun Day subcommittee meeting Thu 25 February (venue TBD). <br> Full Committee meeting in the School Library on Thu 10 March at 7.45 pm |
| Meeting Closed 9.55 pm |  |

