



Registered Charity 312601  
c/o St. Olave's School

## MINUTES OF ST OLAVE'S PARENTS' ASSOCIATION COMMITTEE MEETING WEDNESDAY 24<sup>th</sup> MARCH 2021

### PRESENT

Zey Kagan – Chair  
Amit Singh – Vice Chair  
Rachael Peek - Secretary  
Bhawana Sanyal – Asst Treasurer  
Mark McBennett – Communications Officer  
David Budds – Deputy Headteacher  
Lucy Crawford – Head of Finance  
Steve Rogers – Premises Manager  
Adebisi Akpomuje  
Sara Alade  
Rajiv Bhatnagar  
Victoria Cattermole  
Satish Gaekwad  
Chandan Gupta  
Uloaku Ikegwu  
Madhu Korada  
Susi Rushton  
Seema Singh  
Krishna Subbarayan

### APOLOGIES

Sudhir Pandey  
Omolola Rahman

### SCHOOL FINANCE UPDATE

Lucy Crawford, Head of Finance along with Steve Rogers, Premises Manager presented a detailed overview of the school's financial position, together with the school's 5 Year Plan – **see attached**.

This has been fully approved by the Governing Body's Finance & Premises Committee. The PA warmly welcomed this good news and it was requested that a specific Schoolcomms be sent out to inform all parents. Some Year 7 parents were unsure how to contribute to the school Voluntary Fund, from where much of these projects would be funded. Mr Budds shared this request with Mr Rees and confirmed that details of the Virgin Giving would also be shared again to the whole school community.

The school will soon be celebrating its 450<sup>th</sup> Anniversary and is very keen for a full refurbishment of The Great Hall to coincide with this. Funding is partly available from the Old Olavian Society, The Voluntary Fund and the School Foundation, but any fundraising from the PA would be greatly appreciated. Lucy is in the early stages of organising a marketing\social media campaign to mark this anniversary with ideas such as posterity bricks as previously bought by Old Olavians. This was thought to be a wonderful idea and a further update would be at the next Meeting.

Concerns were raised regarding lighting along the pathway from the Park Avenue entrance. Steve reported that trees had now been cut back and it is much better. It would also be difficult to get additional lighting without planning permissions and consideration to neighbours, but is happy to discuss further.

Many students also mentioned how cold it is in the classrooms. However, with COVID guidelines to keep doors\windows open, the heating system has been working hard but it is simply down to the time of year. Students are welcome to wear extra layers in class if necessary.

## UPDATES

1. **Treasurer** – Sudhir was unable to attend but reported that we have £34,406 in the PA Account.
2. **Form Reps** – Seema has been shadowing Winnie with a view to taking over this summer. Year 7 have had a Virtual Meeting to familiarise them with the school. A Full School Q&A Form Rep session has been organised for next week.
3. **Mock Tests** – these are in the planning stage as it is hoped subject to COVID that they will be able to go ahead late in the summer term in their normal format. Bookings will only be taken 4-6 weeks in advance to minimise administration. Volunteers are required for both the Sub Committee and at the actual events. Please get in touch if interested.
4. **Park Avenue Concerns** – this has been delayed due to the school being closed until March. However the Sub Committee have been liaising with the Council, Residents' Association and school on ways to improve the situation. Further update once they can meet face to face.

## AOB

## DATE OF NEXT MEETING

**Wednesday 21<sup>st</sup> April – 8.30pm – via Zoom**