



Minutes OF Meeting (MoM)
ST OLAVE'S PARENTS' ASSOCIATION COMMITTEE MEETING
WEDNESDAY 15th May 2022 @ Sixth form Library

PRESENT

- Zey Kagan - Chair of the PA
- Amit Singh - Vice-Chair
- Shivanand Jadhav - Secretary
- Rachael Peek - Assistant Secretary
- Bhawana Sanyal – Treasurer

- Mr David Budds – Deputy Headmaster

- Seema Singh
- Victoria Cattermole
- Aparna Gupta
- Pradeep Raul
- Rajat Bhatla
- Rajiv Bhatnagar
- Zetul

APOLOGIES

- Maurizio Pilu
- Asma Meer
- Sara Alade
- Susi Rushton
- Adeybissie Akpoymuje
- Arunima Saha
- Mark McBennett
- Cherry

UPDATES

1. Mock Tests

Amit shared the updates for the Mock tests. 6 sessions are done so far and 2 more are remaining. For both the remaining sessions approximately 100 plus kids have registered to date. PA has raised £30,000 from the mock tests and £6000 Chrome the paper sale.

2. Open Evenings

Test papers are being sold if possible extra hand/help is welcome.

3. Leaver's event – 2nd Jul

Vishaka, the new business development manager has suggested this new event. Year 13 students will be able to meet old Olavians. This is a great networking opportunity. It is run as a trial/pilot. 20 students and 20 old Olavians will be meeting and if this is successful this year, then we will extend it next year. Charlotte will be responsible for refreshments. PA will contribute £200 and there will be a ticket of £10 each, for the first 20 students. Year 13 parents can volunteer to help (or maybe BBQ?).

4. Diwali Celebrations – 7th Oct

A WhatsApp group has been set up and anybody who would like to join or contribute could reach out to PA to get added. Usually, the activities will start around July or August. The focused group will look at the format/food/pricing and if cultural programs can be part of this multifaith event.

5. Quiz Night – 30th Sep

Whatsapp for this activity for the volunteers and team members will be formed. Can we do a separate event for Year7 and Year8? The induction evening will be on 30th June where we can advertise for the Quiz nights, so that parents can plan.

6. Careers Fair – 14th Nov

10 am to 2 pm – PA team members will lead this and not someone from outside. Victoria suggested creating an email group for posting queries in general. This event is for year 12 but can be open for GCSE as well based on the seats. Old Olavians also can be part of this if we reach out.

7. Sports Day – 6th Jul

Need helpers/volunteers for this event. Strawberry and watermelon could be a great option alongside the selling of snow cones. Mark has kindly agreed to help with the snow cone machine.

8. AOB

1. Maths Collaborative Space - Miss Lawrence from the Maths department has reached out to Zey and has requested for collaborative space and office for all Maths teachers. Size would be 5 metres* 3 metres with Desks, Shelves, Power boards, etc. Mr Budds proposed to pause this discussion till the SLT (senior leadership team of school) decides and prioritises the wish list for the PA to approve for the next year.
2. Digital Marketing – Rajiv has agreed to help with digital banners for the events and communication.
3. Park Avenue – The council suggested that the school needs to be in the silver category but is currently Bronze (safety-related). It might take a year to get into silver. Mr Rogers from school is coordinating.
4. Cricket net is broken, and other schools visit for Cricket Tournament. Parent Rajiv suggested getting quotes for repair, but Mr Budds suggested waiting till the SLT publishes the wish list as per priority

5. PA Policy

- Parents can spend on behalf of the PA but with prior discussion and agreement with PA officers. No Cash transactions but only cheques will be issued by PA against an Invoice as PA is a registered Charity and gets audited. For activities like Photography – PA would prefer Parents to help rather than ordering and paying an external agency.
- PA Property should be in School and should not be used for personal reasons.
- PA also requested a shed or container for all PA items which also need to be inventory checked.

DATE FOR NEXT MEETING: 13th July 2022 @ 7.30 PM at School

PREVIOUS MINUTES CAN BE FOUND HERE: <https://www.saintolavespa.net//minutes.php>

