



St. Olave's Grammar School Parents' Association Form Reps Meeting

**Summer Term - Thursday 19<sup>th</sup> May 2022 at 07.00PM – Room 10**

## 1 Welcome, Introductions and Apologies

Welcome Mr Budds and all Form Reps to the third Form Reps meeting as we come to the end of this academic year 2021-2022. Thank you to all who have taken the time to submit their questions within the requested timeframe.

**Attendees** - Mr David Budds (**Deputy Headteacher**), Neetu Gautam (**7B**), Supriya Shetty (**7B**), Ritu Agarwal (**7L**), Seema Singh (**8C**), Tara Rao (**8H**), Kalpana Tanna (**9N**), Chandrika Ravichandran (**10J**), Fatima Zahra (**10L**), Zey Kagan (**10N and 12T**), Helene (**11L**), Cherry Walker (**12O**), Sabrina Fitzpatrick (**12S**), Rachael Peek (**12W**), Marianne (**13P**)

**Apologies** – Spuritha (**7C**), Violet Pierce (**7C**), Rama Gandham (**7H**), Shahida Mamanji (**7L**), Elizabeth Garnham-Jong (**8B and 12R**), Susi Rushton (**8B**), Alyosha (**8C**), Shalabh Malviya (**9K**), Bhawana Sanyal (**9L**), Keerthi Devarakonda (**9M**), Jean-Baptiste Jugand (**10K**), Ping (**10L**), Amina Bilal (**10M**), Sangeeta Mead (**11J**), Victoria Cattermole (**11J**), Arunima Saha (**11L**), Asma Meer (**11M**), Prem Chitkara (**12P**), Harjinder (**12Q**), Patrice Adams (**12Y**), Charlotte Rutter (**13O**), Marianne Nealon (**13P**), Margaret Akpovwa (**13P**), Gifty Nortey (**13Q**).

**Forms that need Form Rep:** 11H, 11K, 11N, 12X, 13R, 13S, 13T, 13V, 13W, 13X, 13Y

## 2 Questions for the school

### 2.1 End of Year Assessments

2.1.1 **Year 7B** - Are the End of year assessments always after the half term break? I understand it is too late for this year. Is it possible to move the dates to before the half term for the next year?

Yes, they are always after the half term break for Year 7 and unfortunately, they cannot be moved to before half term. There are various underlying reasons for this relating to the assessment/exam timetables of other years, the sequencing and timing of the reporting cycle for all year groups and the fixed position of certain annual events which sit beneath this (such as starting the UCAS process for Y12). Exam/assessment timetables of different year groups (and the reports into which they feed) are necessarily spread out to prevent bottlenecking of workload for teachers.

This response led into a discussion around the results of recent the recent Parent Survey which suggested that the school could share more information about what pupils are learning and that the information should be clear and uncomplicated. By the end of the academic year, all departments will have written and published online (on the curriculum section of the school website) a curriculum overview for each subject/year group which outlines for each half term:

- Knowledge and skills covered
- Assessments
- Elements of challenge, engagement and enrichment
- How the curriculum promotes equality, diversity and inclusion



## 2.2 Over-running last period

2.2.1 **Year 7L** – Please can you kindly mention about the teachers over running their time in the afternoon.... it made some of the kids to miss their targeted bus or train and they end up getting home extra 30-40mins late. This is just a space of 3-7mins miss...Am not imposing!..... but if they can allow them 3mins earlier it will be great.

**Form Rep** has tried to clarify the matter with the concerned parent to see if there any repeated pattern with one subject/teacher but she didn't clarify. She thinks it is usually the last period. Couldn't get further details. But the particular parent wanted me to present this in the meeting.

Mr Budds has written to all teachers regarding this concern and to request prompt departure after the last period owing to students travelling by public transport. The Heads of Year are aware of the specific concerns raised and will speak with the teachers concerned.

## 2.3 Bicycle stand

2.3.1 **Year 8L** - A parent has requested if we can have a cycle stand in the school for boys who'd like to cycle to school.

The school used to have some stands which were removed due to structural changes in the area around them. Currently there are cycle stands in the Services Yard. They cannot be restored to their original place owing to the building of the new Fives courts.

## 2.4 sQuid

2.4.1 **Year 10L** - Many parents from across year 10 are fed up with issues from Squid. Meal/food top up or purchases are not possible sometimes, sometimes, the Purse has disappeared. Purchased items like tickets are not visible. Trip payments are not possible or not visible etc. Many problems. Please could we move to other service providers like WisePay or School Gateway?

The school acknowledges that there have been some issues with sQuid lately. All sQuid purses got removed by sQuid and the company was tasked by school with resolving the issue by putting them back as soon as possible. Dr Sidhu is looking into this with the Finance Department. They have been advised that new purses cannot be created as an alternative (without loss of crucial historic data/balances) but the previous purses can be retrieved. sQuid have been unable to confirm a timescale for resolution.

After considering and comparing with other options (and despite the recent issue), the school's perspective remains that sQuid are still the right service providers.

10J Form Rep mentioned that a parent has reported that the transactions are not adding up and their concern is mainly due to a particular dietary requirement of the child which is not being reflected correctly from the transactions.

### Action:

1. Mr Budds to look into this and verify with Caterers the importance of logging the correct purchases on students' accounts

## 3 Actions to review from previous minutes –

### 3.1 IPM

3.1.1 **Year 7L** - Why are the boys being given so many IPMs to prepare for, with short notice?

#### Action-

1. Ritu (7L) to provide required details in context to Mr Budds
2. Mr Budds to look into it upon receiving details



This can now be closed as there have been no further complaints.

It was agreed by all that assessments help pupils to identify two key areas namely their strengths and areas for development which help them in effective learning. Assessment exists to help pupils make progress.

**3.1.2 Year 7L** - In addition to IPMs, why are the boys not given the answers and scores for many of the IPMs?

**Action–**

1. Ritu (7L) to provide required details in context to Mr Budds
2. Mr Budds to reinforce with colleagues that answers should always be shared after assessments to ensure pupils' access to fullest range of marks

**Reply from Ritu (7L Form Rep)** - I am afraid that despite putting in the group several times I had no further clarification regarding the query. No parent seem to have raised an ongoing concern regarding the matters which needed actioning **so we can say that they are resolved.**

This can now be closed with the awareness that the new and revised system of assessment would be published on the school website around mid-June. This will include a differentiated approach by age and by subject and, in response to an issue raised in the recent parental survey, parents will be able to access a Curriculum Summary/Overview for all subjects and year groups (which will outline knowledge, skills and assessments per half term).

The school follows up-to-date guidance regarding assessment processes, specifically that which states that assessment be Meaningful, Manageable and Motivating (“the 3 Ms”). High impact assessments are key to this approach.

## **3.2 AOB**

**3.2.1 Bebras Challenge – raised by Neetu Gautam (7B)**

**Action:**

1. Neetu to provide details requested by Mr Budds to enable follow up
2. Mr Budds to look into the subject upon receiving information

Mr Budds has followed up with Mrs Zeshan earlier in the year, but will seek further clarification to find out

1. if this challenge is only for Y7 or all years
2. how often this takes place

**Follow Up:** Mrs Zeshan has since confirmed that the Bebras challenge is for students across the age range (Years 7- 13). It runs once per year in the Autumn term, followed by another round in the Spring term.

**3.2.2 Y10 homework – raised by Fatima Zahra (10L)**

**Action:**

1. Fatima to provide details requested by Mr Budds to enable follow up
2. Mr Budds to look into the subject upon receiving the information

Fatima has not heard back so assumed it has been dealt with.

Mr Budds shared the follow-up done on 16th of March highlighting it has been requested that Assignment setup via Teams should be within the boundary of 7am-7pm.

The teacher mentioned that homework had already been in the lesson, so pupils had received the homework orally; it was the only the creation of this as an assignment on Teams which in this instance had happened out of hours. **No further action required.**



### 3.2.3 Bus service from Dartford, Gravesend and Greenhithe area – follow up by Amina Sajid (10M)

**Action:**

1. All Form Reps – share with their Form parents
2. PA – send a Comms to all parents

**Reply from Amina (Form Rep 10M)** – Three families are doing carshare so not needed personally.

**This can be closed.**

## 4 Any other business

### 4.1 Year 12 PowerPoint presentation

12T Form Rep highlighted that the apprenticeship part was left out from the PowerPoint used for Y12.

**Action:**

1. Mr Budds to speak to Mr Birtchnell for further action

## 5 Date of next meeting – October 2022

- 6 **Close** – I would like to thank Mr Budds for agreeing to continue attending our Form Reps meeting.